

SERVICE DESK

OTTAWA CAMPUS

T 613.727.4723 x5555

Student Central Lower Level of DARE District

HOURS OF OPERATION

Monday – Friday 7:30 a.m. – 8 p.m. Saturday 8 a.m. – 4 p.m.

EMAIL

5555@algonquincollege.com



Visit algonquincollege.com/print to find

- Printing instructions
- A map of campus printers
- A searchable Knowledge Base
- FAQ

Algonquin College provides 100, 8.5" x 11", black and white printed pages each term to students who have paid the IT Fee for the 2023-2024 school year.

These are provided as a \$11.00 print balance which is added to your print account at the start of each term. At select printers, this balance can also be applied to colour printing, 8.5"x14" or 11"x17" sizes, and scanning. See pricing at **algonquincollege.com/print**

Each term, print accounts are reset. Print balances are non-refundable and do not roll over to future terms.

If you do not have a print balance or run out, you can add funds to your AC Card (student ID) at **algonquincollege.com/accard**