

# Kate Bishop

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www.linkedin.com/in/katebishop • www.katebishopportfolio.com

## Profile

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Creative, responsible and dedicated **Early Childhood Education** student with practical experience creating, implementing, and assessing play and inquire-based curricula within child-centered environments. Excellent relationship building skills and proficiency to build rapport with children, parents and staff. Always promotes respect and integrity while creating a positive, inclusive and engaging environment for all learners.

## Summary of Qualifications

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- Knowledge of child development, curriculum development and pedagogical approaches
- Apply proactive behaviour management and conflict resolution strategies
- Plan and deliver developmentally appropriate lessons to different classes and age groups
- Collaborate effectively in a team to ensure a safe and caring educational environment
- Foster inclusive learning through assistive technologies and universal design principles
- Communicate clearly with children, families, colleagues, and community partners
- Manage competing priorities while maintaining high quality of attention for individual needs
- Proficient using Microsoft Office (Word, Excel, PowerPoint) and educational technologies

## Education

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### Early Childhood Education Diploma

Sept. 2022 – Present

Algonquin College, Ottawa, ON

- Dean's Honours List, GPA of 3.7/4.0

### Ontario Secondary School Diploma

Graduated June 2022

St. Marks Catholic High School, Ottawa, ON

## Related Experience

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### Early Childhood Educator – Student Placement

January 2023 – Present

CenterPoint Childcare Services, Ottawa, ON

Lynwood Childcare Centre, Ottawa, ON

Kids Kingdom, Ottawa, ON

- Plan and implement developmentally appropriate activities that promote physical, emotional, social and cognitive development for 5-8 children, ages 1-4
- Create a safe and nurturing environment that encourages curiosity and creativity
- Implement a variety of planned and spontaneous learning opportunities that support the observed interests and developmental abilities of the children
- Communicate regularly with parents and caregivers about their child's progress and needs
- Assist and guide children with basic needs care including feeding and personal hygiene

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## Related Experience Continued

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### Curriculum Development Project

Sept. 2023 – Dec. 2023

Algonquin College, Ottawa, ON

- Developed a curriculum framework by applying current pedagogy and child-centered theories
- Created an outline of the course including number of units, key topics and sequence it will be taught
- Defined 5 specific learning outcomes for the course that are measurable and align with the course objectives
- Developed a detailed lesson plan for one class session within the unit including materials needed, activities, teaching methods, and assessment strategy
- Reflected and analyzed on how the curriculum supported children's learning and engaged their capabilities, interests, ideas, and experiences

## Other Experience

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### Sales Associate

May 2022 – Present

The Children's Place, Ottawa, ON

- Greet and interact with customers to create a warm and welcoming environment
- Assist customers with product selection, providing advice on size, fit, color, and style
- Process sales transactions with accuracy while adhering to store policies
- Monitor and organize inventory, reporting any discrepancies to management
- Train new associate son store procedures, providing mentorship to improve performance

## Certifications & Training

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### Behaviour Management Systems (BMS)

Jan. 2024

Algonquin College, Ottawa, ON

### Standard First Aid and CPR/AED Level C

Dec. 2023

St. John's Ambulance, Ottawa, ON

### Safe Food Handling Certificate

Sept. 2023

City of Ottawa, Ottawa, ON

## Memberships

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### Member

May 2024 – Present

College of Early Childhood Educators (CECE)