

## Electronic Grading

### FAQ – Troubleshooting

<b>Problem</b>	<b>Potential Solution</b>
Paper too thick	need to use “Blow Off Duster” flatten /iron paper
Scanner reported (67) timing marks	Need to remove dog ear from Scantron sheet
Paper jam	Paper crumbled
EXCEL file sent to Professors	-Prof name & Test name not captured? issue with future reference -Alpha Sort only applied to first Should be on <b><u>all</u></b> except those by rank
Does not read ink nor sharpie	
Sheet identification failure	Sheet upside down
Double answers on MSS are now permissible	If student answers either one answer it is correct! i.e. MSS (teacher) is <b>a</b> and <b>d</b> ; Scantron (student) <b>a</b> = 100%, <b>b</b> = 0%, <b>c</b> = 0%, <b>d</b> = 100%, <b>a &amp; d</b> = 0%
Blank student name is marked as number instead of error or BLANK	
How to weight question(s)	See Advanced grade
How to eliminate on question or more	See Advanced grade