

**MINUTES – Approved  
COLLEGE ACADEMIC COUNCIL  
November 04, 2019**

|                                     |  |                                    |         |
|-------------------------------------|--|------------------------------------|---------|
| <b>Chair</b>                        | Jonathan Parker                                    |                                    | Present |
| <b>Academic Representatives</b>     | Algonquin Centre for Construction Excellence       | William Roberts                    | Regrets |
|                                     | School of Advanced Technology                      | Martin Lee                         | Present |
|                                     | School of Business                                 | Judy Puritt                        | Present |
|                                     | School of Health and Community Studies             | Rodney Walsh                       | Present |
|                                     | School of Hospitality and Tourism                  | Enrico DeFrancesco                 | Present |
|                                     | School of Media and Design                         | Jodi Tilley                        | Present |
|                                     | General Arts and Science                           | Leslie Wyman                       | Present |
|                                     | Career & Academic Access Centre                    | Karen Carr                         | Present |
|                                     | Language Institute                                 | Carl O’Toole                       | Present |
|                                     | Police and Public Safety Institute                 | Sharleen Conrad-Beatty             | Regrets |
|                                     | Algonquin College in the Ottawa Valley             | Frank Christinck                   | Present |
|                                     | Algonquin Heritage Institute                       | Pat Murphy                         | Present |
|                                     | Counsellors  | Maria Taylor                       | Present |
|                                     | Librarians   | Maureen Sheppard                   | Present |
| <b>Support Staff Representative</b> | Lisa Lamb  |                                    | Regrets |
| <b>Student Representatives</b>      | Deijanelle Simon, President, Students’ Association |                                    | Present |
|                                     | May Ghadban, Vice President, Students’ Association |                                    | Present |
|                                     | Michael Wolff, Director, Students’ Association     |                                    | Regrets |
| <b>COL</b>                          | Rebecca Volk, Manager                              |                                    | Present |
| <b>Past Chair</b>                   | Judy Puritt  |                                    | Regrets |
| <b>Dean</b>                         | Robyn Heaton, Faculty of Arts, Media and Design    |                                    | Present |
| <b>Chair</b>                        | Erin Stitt-Cavanagh, Allied Health                 |                                    | Present |
| <b>Ex-Officio Members:</b>          | Acting Senior Vice President, Academic             | Chris Janzen                       | Present |
|                                     | Vice President, Student Services                   | Laura Stanbra                      | Present |
|                                     | Registrar  | Krishna Stanton for Krista Pearson | Present |
| <b>Guests:</b>                      | Kathlyn Bradshaw                                   |                                    |         |

**1. Approval of Agenda – November 04, 2019**

Martin Lee moved the agenda be approved as distributed. Enrico DeFrancesco seconded the motion. All members were in favour.

**1.1 2019-2020 CAC Work Plan (v.2)**

Jon Parker reviewed the Work Plan with members. It was endorsed as presented.

**2. Approval of Minutes – October 07, 2019**

Deferred.

**3. Business Arising**

**3.1 AD04 Ordering Course Materials and Core Principles**

Jeremy McQuigge was welcomed to the meeting.

Jon Parker introduced the topics and provided the background on work done to date. As part of a larger initiative to respond to the concerns of the Students' Association and the Ombudsman regarding the use of the Institutional Pay Model, it was suggested that there may be an apparent conflict with Binding Directive 20 of the *Finance and Administration* directives. As a result, a working group of Council was struck in each of the past two years with the aim of providing a definition of required versus suggested resources.

The working group was unable to agree to appropriate definitions and were invited by the sponsor of AD04 Course Materials to create a set of Core Principles which would support the selection of and purchase of course materials. The Core Principles, finalized and passed by motion at the June 2019 meeting of Council, are recommended to be added as an appendix item to a revised policy AD04.

In August 2019, concern was raised by the Dean, Academic Development that the term *Academic Freedom* and the accompanying principle deviates from the definition of the term found in College policy (RE07) and the Collective Agreement, specifically section 13 Copyright and Academic Freedom.

Jon Parker presented the following recommendations:

- That the text accompanying Academic Freedom be replaced with: *In accordance with Article 13 of the Academic Employees Collective Agreement, the principles of Academic Freedom is fundamental to the realization and preservation of the*

*College's commitment to academic excellence. This freedom carries with it both rights and responsibilities in pursuit of an honest search for knowledge.*

- That a new category be created entitled "Academic Rigor" (or some other term) that would accompany the language presently associated with Academic Freedom.

The floor was opened to discussion. This item will be brought back to the next meeting for final approval of Council.

Jeremy McQuigge was welcomed to the meeting. He reminded Council that revisions to AD04 Adoption and Ordering of Course Materials had been distributed as part of the meeting package. He reviewed the adoption timeline with Council noting that 15 days had been added and distributed the Procedural Map. He noted that the 'one-time/year' adoption had been amended so that, when needed, course materials can be ordered term by term.

Copies of the Procedural Map were distributed with the comment that this was the best attempt to visually document the current reality.

It was noted that there are OSAP implication if you are changing resources requirement mid-year.

**Recall:** December 09, 2019

### **3.2 Learner Driven Plan – Update**

The last update to the College Academic Council on the Learner-driven Plan was provided in March 2019. In June 2019, the final strategy document was presented to the Board of Governors and broadly communicated to the College community. It can be found at:

<https://www.algonquincollege.com/learnerdriven/files/2019/06/Learner-Driven-Strategy.pdf>

Three topics have been prioritized as the first items, of many in a multi-year plan, to be implemented.

- Flexible Schedules/Timetables
- Micro credentials and Digital Credentials
- Universal Design for Learning (UDL)

Chris Janzen, Laura Stanbra and Patrick Devey provided Council an update regarding the progress to-date in the development of the implementation plan for the learner-driven strategy. Further background for consideration and discussion was presented.

### **3.3 CAC Annual Report 2017-2018**

Deferred

### **3.4 CAC Priorities 2019-2020**

Jon Parker led a continued discussion on the priorities that Council will focus on this academic year. Following a lengthy discussion, Council agreed to the following:

1. AD04 - Book Ordering Process/Learning Resources
2. Language Admission Requirements & Support (International and Domestic students)
3. Support for Student Mental Health - growth outpaces resources
4. 14 Week Term

It was noted that there is work going on in other areas on these items and it will be important that we connect appropriately.

## **4. Adjournment**

There being no further business, Martin Lee moved the meeting adjourn. The motion was seconded by Robyn Heaton. All members were in favour.