

**MINUTES – Approved**  
**COLLEGE ACADEMIC COUNCIL**  
**March 04, 2019**

<b>Chair</b>	Judy Puritt		Present
<b>Academic Representatives</b>	Algonquin Centre for Construction Excellence	William Roberts	Regrets
	School of Advanced Technology	Martin Lee	Present
	School of Business	Judy Puritt	Present
	School of Health and Community Studies	Judy Flieler	Present
	School of Hospitality and Tourism	Tara Ettinger	Present
	School of Media and Design	Jodi Tilley	Regrets
	General Arts and Science	Jonathan Parker	Present
	Career & Academic Access Centre	Karen Carr	Nuha Salem
	Language Institute	Carl O’Toole	Present
	Police and Public Safety Institute	Sharleen Conrad-Beatty	Present
	Algonquin College in the Ottawa Valley	Frank Christinck	Present
	Algonquin Heritage Institute	vacant	n/a
	Counsellors	Karen Barclay-Matheson	Present
Librarians	Maureen Sheppard	Present	
<b>Support Staff Representative</b>	Lisa Lamb		Regrets
<b>Student Representatives</b>	Deijanelle Simon, President, Students’ Association		Present
	Karl Houlihan, Director, Students’ Association		Regrets
	Madeleine Mei, Director, Students’ Association		Present
<b>COL</b>	Rebecca Volk		Present
<b>Past Chair</b>	Steve Neumann		Present
<b>Dean</b>	Robyn Heaton, Faculty of Arts, Media & Design		Jim Kyte
<b>Chair</b>	Erin Stitt-Cavanagh, Allied Health		Present
<b>Ex-Officio Members:</b>	Vice President, Academic	Claude Brulé	Present
	Vice President, Student Services	Laura Stanbra	Present
	Registrar	Krista Pearson	Present
<b>Guests:</b>	Lynn Schuman, Senior Manager Ben Bridgstock, Director, Student Support Services		

	Trina Budd, Manager, Centre for Accessible Learning Ernest Mulvey, Director, International Education Centre Maggie Cusson, Dean, Academic Development Shannon Findlay, A/Program Quality Assurance Administrator
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**1. Approval of Agenda – March 04, 2019**

Martin Lee moved the agenda be approved as distributed. Steve Neumann seconded the motion. All members were in favour.

**1.1 2018-2019 CAC Work Plan**

Judy Puritt reviewed the Work Plan with members.

14 Week Term Model Project – Council would like to continue to hear about progress on this initiative.

Physical Space – Going forward, Council would like to see an annual update on the scheduling of space into the evening.

**Action:** Laura Jarrell

CAC Priorities 2019-2020: to be brought back to next meeting

**Action:** Jonathon Parker, Judy Flieler, Judy Puritt, Martin Lee, Deijanelle Simon

Ombudsman’s Report 2017-2018 – Recommendation 1: As agreed, a working group will be struck to address this recommendation.

Volunteers: Robyn Heaton, Jonathon Parker, Martin Lee, Rebecca Volk, Madeleine Mei, Judy Puritt

**2. Approval of Minutes**

**2.1 January 28, 2019**

Jonathon Parker moved that the minutes of January 28, 2019 be approved as distributed. The motion was seconded by Sharleen Conrad-Beatty. All members were in favour.

**3. Business Arising**

**3.1 Learner Driven Plan**

Claude Brulé and Laura Stanbra provided an update on the status of the Learner Driven Plan initiative since the last report on October 29, 2018.

The College’s 2017-2022 Strategic Plan “50+5”, outlines five overarching strategic directions, rooted in a belief that the time has come to transition from the

traditional one-size-fits all era of education to a new age, focused on personalized experiential learning. An operational plan must be developed to support the strategic direction of the College. As such, the College's 2018-19 Business Plan has a leveraged action to "develop a Learner Driven plan that defines and measures personalized learning and the college experience. To be successful, the plan will be developed in a peer-led and cross-college collaborative model involving all categories of employees and students, and delivered to the Board of Governors" by June 2019.

Internal stakeholder consultation has concluded with participation from 1,529 employees, including 337 faculty members who participated in peer-led focus group sessions. Over 2,400 students provided input in various methods which included peer-led in-person sessions, drop by kiosks and through an online survey. With close to 7,000 comments, ideas and suggestions, the tagging and summarizing of the input is currently underway. The data will be used to inform the development of the Learner Driven Plan.

The presenters:

- Provided an update on the stakeholder input gathered
- Outlined the strategy development process underway
- Provided an update on the planned play-back to stakeholders
- Reviewed the Learner Driven Plan project timeline
- Sought input from College Academic Council members, as key stakeholders in the development of the Learner Driven Plan on the process and hear comments on any process improvement suggestions to continue peer engagement

A question and answer session followed.

Council members were asked to ensure that they ask questions about items that they are unclear of, to cascade the information to their constituencies, and promote and participate in feedback session.

**Action:** Council members

#### **4. New Business**

##### **4.1 Retro Accommodations**

Karen Barclay-Matheson led a discussion on the current policies and directives that have caused confusion around deferrals (AA21), retroactive accommodations (AC01 and Memo), student absences (Memo), and SA16 around accommodations for students who have experienced a significant life event.

Policy AA21 Deferred Evaluation worked well with AC01 Students with Disabilities for addressing accommodations. With the Memo that addresses the changes to the Ontario Human Rights Commission (OHRC) directive on student academic accommodations and the memo that discussed student absences (Doctor's Notes), there appears to be confusion as to process, responsible individuals, and process of decision making. This is also the same for the new SA16 Sexual Assault/Sexual Violence that addressed accommodations for those who have experienced the significant life event addressed in the policy.

Questions being asked include the following:

- Is there an understanding of the differences between the policies and the memos?
- Is the process working well or not?
- Is there understanding of the roles of those involved in the process?

Jonathan Parker spoke to a PowerPoint document that illustrated the gray areas in the process.

It was noted that there is no one solution for all and that is the challenge. Council was advised that Student Support Services has hired a counsellor to help navigate the individual situations.

Two possible actions were suggested: to hold a forum to assist with identifying the concerns, and a review of the policies to ensure they do not overlap. The concern is that students are being provided incorrect guidance.

**Action:** Claude Brulé and Laura Stanbra to take the concerns under advisement to review the documents and return to Council at date to be determined.

#### **4.2 Internationalization Strategy**

Ernest Mulvey was welcomed to Council. He advised that the purpose of the strategy is to determine how we embed internationalization into the College He spoke to a PowerPoint presentation and invited everyone to the last Town Hall on this subject which is scheduled for the next day.

He advised that he and his team are looking for answers to the following questions:

- Are you comfortable with the guiding aspiration and the general direction of the Internationalization Strategy?
- What is the right percentage of International students to attend Algonquin College?

- Are you comfortable with new financial models?

Discussion focused on the following:

- AC students going abroad and how that is supported
- Opportunities for a northern experience in planning stages as a co-curricular activity
- How to ensure that International students have a Canadian experience
- Restructuring of the International Orientation for student

It was noted that there are a number of initiatives underway to support faculty regarding Internationalization. These will be shared with Council.

**Action:** Rebecca Volk, Farbod Karimi

#### **4.3 Program Quality Review**

Deferred.

### **5. For Information:**

#### **5.1 Physical Space for Teaching**

Laura Jarrell provided data on the reduction of activities scheduled in the evening from the Fall 2018 term to the Winter 2019 term.

#### **5.2 Education City**

A transmittal prepared by Maggie Cusson provided Council with an overview of the Education City project.

#### **5.3 Multi-College Collaborative Model**

A transmittal prepared by Claude Brulé provided an overview of the Strategic Mandate Agreement (SMA 2) initiative relative to the Multi-college collaborative model.

### **6. Adjournment**

Deijanelle Simon moved the meeting adjourn. The motion was seconded by Karen Barclay-Matheson. All members were in favour.