

MINUTES – Approved
COLLEGE ACADEMIC COUNCIL
March 02, 2020

Chair	Enrico DeFrancesco		Present
Academic Representatives	Algonquin Centre for Construction Excellence	William Roberts	Regrets
	School of Advanced Technology	Martin Lee	Present
	School of Business	James Halls	Present
	School of Health and Community Studies	Rodney Walsh	Present
	School of Hospitality and Tourism	Enrico DeFrancesco	Present
	School of Media and Design	Jodi Tilley	Regrets
	General Arts and Science	Leslie Wyman	Present
	Career & Academic Access Centre	Karen Carr	Regrets
	Language Institute	Carl O'Toole	Present
	Police and Public Safety Institute	Sharleen Conrad-Beatty	Regrets
	Algonquin College in the Ottawa Valley	Frank Christinck	Present
	Algonquin Heritage Institute	Pat Murphy	Present
	Counsellors	Maria Taylor	Present
Librarians	Maureen Sheppard	Present	
Support Staff Representative	Lisa Lamb		Present
Student Representatives	Shanti Cosentino, President, Students' Association		Present
	May Ghadban, Vice President, Students' Association		Present
	Michael Wolff, Director, Students' Association		Regrets
COL	Rebecca Volk, Manager		Present
Past Chair	n/a		
Dean	Robyn Heaton, Faculty of Arts, Media and Design		Present
Chair	Erin Stitt-Cavanagh, Allied Health		Regrets
Ex-Officio Members:	Senior Vice President, Academic	Chris Janzen	Regrets
	Vice President, Student Services	Laura Stanbra	Regrets
	Registrar	Krista Pearson	Present
Guests:	Jessica DeVries		

1. Introduction

Enrico DeFrancesco welcomed and introduced Shanti Cosentino. With the departure of Deijanelle Simon, Shanti has accepted the position of President of the Students' Association effective February 1, 2020 and ending April 30, 2020.

2. Approval of Agenda – March 02, 2020

Martin Lee moved the agenda be approved as distributed. Maria Taylor Lee seconded the motion. All members were in favour.

2.1 2019-2020 CAC Work Plan (v.5)

Enrico DeFrancesco noted that the work plan had been updated. There were no concerns or changes identified and the work plan was endorsed as presented.

3. Approval of Minutes

3.1 December 09, 2019

Martin Lee moved the minutes of the December 09, 2019 meeting be approved as distributed. The motion was seconded by Maria Taylor. All members were in favour.

3.2 January 20, 2020

Robyn Heaton moved the minutes of the January 20, 2020 meeting be approved as amended. The motion was seconded by Leslie Wyman. All members were in favour.

3. Business Arising

3.1 Policy AA28 Essential Employability Skills

Jessica DeVries spoke to the revisions to the policy outlined in the transmittal distributed with the agenda. Following a brief discussion, Council endorsed the revised policy.

3.2 Policy AA38 Program Quality Assurance

Jessica DeVries reviewed the revisions to the policy outlined in the transmittal distributed with the agenda. She responded to questions raised by members, following which, Council endorsed the revised policy.

3.3 New Employee Learning Platform & Registration System

Rebecca Volk provided an update on the College's new Employee Learning Platform and Registration System. The College has been using a home grown

registration system for over ten years and it has served us well. However, its limitations, specifically its inability to link with Learning Management System meant it was time for a new platform. Further information will be posted on myAC.

3.4 May to August Faculty Teaching Schedule Implementation

Enrico DeFrancesco spoke to concerns regarding the implementation of additional teaching activity during the Spring term (May to August). He advised that he has met with the Senior Vice President, Academic to discuss said concerns regarding teaching assignments in the Spring 2020 term.

The major concerns are related to inconsistent application of

- Scheduling Calendar over 5 years
- Equitable faculty workload
- Changes in pedagogical style for courses taught by two teachers (hand-off of course in middle of term) – student ability to switch professors
- Delivery of compressed courses
- Consistent teaching assignment for off-cycle and on-cycle professors
- Coordinators
- Work/Life Balance for new professors

A fulsome discussion followed. It was noted that the students are the first clients and resolution to these concerns needs to keep that in mind.

Members were asked to go back to their constituents to obtain feedback and identify solutions going forward.

Action: Council members

Recall: April 06, 2020

4. New Business

4.1 Ombudsman's 2017-2018 Annual Report Recommendations – Working Group Report

Robyn Heaton, Chair of the Ombudsman's 17/18 Report Recommendations Working Group, provided the background on the formation of the working group, which was formed to address two recommendations put forth in the Ombudsman's 2017-2018 Annual Report related to consistent application of the Academic Appeal, Review of Final Grade, Academic Dishonesty and Plagiarism policies and to review existing strategies for supporting students during a work

stoppage. The working group's report and recommendations were discussed at length.

Rodney Walsh moved that the recommendations of the Ombudsman's 2017-2018 Annual Report Working Group be approved as presented. May Ghadban seconded the motion. All members were in favour.

5. For Review, Consultation and Recall to April 06, 2020 Meeting:

5.1 SA03 Student Complaint

Laura Stanbra spoke to the proposed revisions to Policy SA03 Student Complaint. Comments and questions were provided. Council was asked to review the proposed revisions in consultation with their constituents for discussion at the next meeting.

Recall: April 06, 2020

5.2 AA03 Program Council

Council was asked to review the proposed revisions to AA03 Program Council and identify questions and feedback for the next meeting.

Recall: April 06, 2020

6. Adjournment

There being no further business, Martin Lee moved the meeting adjourn. The motion was seconded by Pat Murphy. All members were in favour.