

MINUTES – Approved
COLLEGE ACADEMIC COUNCIL
April 06, 2020

Chair	Enrico De Francesco		Present
Academic Representatives	Algonquin Centre for Construction Excellence	William Roberts	Regrets
	School of Advanced Technology	Martin Lee	Present
	School of Business	James Halls	Present
	School of Health and Community Studies	Rodney Walsh	Present
	School of Hospitality and Tourism	Enrico De Francesco	Present
	School of Media and Design	Jodi Tilley	Regrets
	General Arts and Science	Leslie Wyman	Regrets
	Career & Academic Access Centre	Karen Carr	Present
	Language Institute	Carl O’Toole	Present
	Police and Public Safety Institute	Sharleen Conrad-Beatty	Present
	Algonquin College in the Ottawa Valley	Frank Christinck	Present
	Algonquin Heritage Institute	Pat Murphy	Present
	Counsellors	Maria Taylor	Present
Librarians	Maureen Sheppard	Present	
Support Staff Representative	Lisa Lamb		Present
Student Representatives	Shanti Consentino, President, Students’ Association		Present
	May Ghadban, Vice President, Students’ Association		Present
	Michael Wolff, Director, Students’ Association		Present
COL	Rebecca Volk, Manager		Present
Past Chair	n/a		
Dean	Robyn Heaton, Faculty of Arts, Media and Design		Present
Chair	Jodi Jaffray, Chair, Community Studies		Present
Ex-Officio Members:	Senior Vice President, Academic	Chris Janzen	Present
	Vice President, Student Services	Laura Stanbra	Present
	Registrar	Krista Pearson	Present
Guests:	Ben Bridgstock, Maggie Cusson		

1. Approval of Agenda – April 06, 2020

Martin Lee moved the agenda be approved as distributed. Rodney Walsh seconded the motion. All members were in favour.

1.1 2019-2020 CAC Work Plan (v.5)

The Work Plan was presented without changes.

2. Approval of Minutes

2.1 March 02, 2020

Deferred.

3. Business Arising

3.1 Policy SA03 Student Complaints

Ben Bridgstock advised that an early review of the policy has been conducted based upon feedback from Human Resources to streamline the complaint process and provide additional content for students and employees. The SA03 Policy has been reviewed to provide clear information and direction to students and staff regarding the complaint process. The purpose of this policy is to outline procedures and to provide a mechanism through which students can raise concerns about their academic experience, including services received.

Feedback and comments were provided by members. The policy was endorsed as amended.

3.2 Policy AA03 Program Council

Maggie Cusson advised that the policy is being reviewed based on feedback from the Students' Association regarding the effectiveness of Program Councils. The changes being made to the policy were reviewed.

Feedback was provided by Council and it was agreed to bring the policy back to the next meeting.

Recall: May 04, 2020

3.3 Policy AA02 Academic Council

Robyn Heaton provided the background and an update on the status of the review of Policy AA02. The changes were reviewed and Council provided feedback on the steps forward.

3.4 May to August Faculty Teaching Schedule Implementation

Enrico de Francesco spoke to the challenges specific to the Spring 2020 teaching schedules. A brief discussion followed.

4. New Business

4.1 COVID-19 Pandemic

Chris Janzen spoke to the impact on College business practices as a result of the lockdown due to the COVID-19 Pandemic and received questions on a number of issues, including:

- Communication to students
- Tuition Fees
- Financial Aid
- OSAP
- Additional Bursary funds for students
- Exams
- Spring 2020 and Fall 2020 terms
- SWFs
- Timetables
- Retro accommodations
- Internet access
- Student challenges specific to being online

The Senior Vice President, Academic assured Council that the College is looking at all practices and processes in light of the need to adjust to meet student and staff needs during the pandemic. He encouraged members to bring forward any concerns that arise so that they can be addressed.

5. Adjournment

There being no further business, Rodney Walsh moved the meeting adjourn. The motion was seconded by Karen Carr. All members were in favour.