

**COLLEGE ACADEMIC COUNCIL  
MEETING MINUTES  
September 22, 2025**

|   |                    |   |
|---|--------------------|---|
| <b>Chair</b>  | Chris Dorè         | P |
| <b>Academic Staff</b>                                   |                    |   |
| Algonquin Centre for Construction Excellence            | Kenneth Hill       | R |
| School of Advanced Technology                           | Laura McHugh       | P |
| School of Business & Hospitality                        | James Waller       | P |
| School of Wellness, Public Safety and Community Studies | Lisa Roots         | P |
| School of Health Studies                                | Louise Boudreault  | P |
| School of Media and Design                              | Michele Hall       | P |
| Indigenous Studies                                      | Adele Yamada       | P |
| Pembroke Campus   | Chris Melmoth      | P |
| <b>Counsellors</b>                                      | John Muldoon       | P |
| <b>Librarians</b>                                       | Brenda Mahoney     | P |
| <b>Support Staff</b>                                    | Cinds Chapman      | R |
| <b>Students Association</b>                             |                    |   |
| President, Students' Association                        | Vanshika Sharma    | P |
| Director, Students' Association                         | Kylie Jardine      | P |
| <b>Learning and Teaching Services</b>                   | Meagan Troop       | R |
| <b>Past Chair</b>                                       | <i>Chris Dorè</i>  |   |
| <b>Dean</b>   |                    |   |
| Pembroke Campus   | Angela Rintoul     | P |
| <b>Academic Chair</b>                                   |                    |   |
| Police & Public Safety Institute                        | Dominique Germain  | P |
| <b>Ex. Officio Members</b>                              |                    |   |
| Senior Vice President, Academic                         | Julie Beauchamp    | P |
| Vice President, Student Services                        | Krista Pearson     | P |
| Registrar   | Krista Marsden     | P |
| AC Online Representative                                | Jessica Brown      | P |
| Experiential Learning & Innovation                      | Mary Grammatikakis | P |

**1. Welcome from the Chair**

**1.1 Approval of the September 22, 2025 meeting Agenda:**

Motion 09222025-1

**The Chair called for approval of the of September 22<sup>nd</sup> 2025 meeting Agenda. Seconded by L. McHugh and C. Melmoth. The agenda was approved as presented. Motion carried.**

## 2. Introductions. New Members

The Chair welcomed members and invited introductions, noting that this was the first meeting of the 2025–2026 academic year and an opportunity to meet new representatives. The CAC members introduced themselves, sharing their roles, experience at the college, and their status as new or returning members of the Council.

The full list of the College Academic Council 2025-2026 membership:

| <b>Titles/School<br/>Department</b>             | <b>or Name</b>             | <b>First Elected</b> | <b>Renewed</b> | <b>Term Ends</b> |
|---|----------------------------|----------------------|----------------|------------------|
| <b><i>Chair</i></b>                             |                            |                      |                |                  |
| Academic, School of<br>Business and Hospitality | Christopher Doré           | Oct. 2024            | Sept. 2025     | Sept. 2026       |
| <b><i>Academic Staff</i></b>                    |                            |                      |                |                  |
| Algonquin Centre for<br>Construction Excellence | Kenneth Hill               | Sept. 2022           | Aug. 2024      | Aug. 2026        |
| School of Advanced<br>Technology                | Laura McHugh               | Sept. 2024           |                | Aug. 2026        |
| 1. School of<br>Business and Hospitality        | Christopher Doré           | Sept. 2023           | Aug. 2025      | Aug. 2027        |
| 2. School of<br>Business and Hospitality        | James Waller               | Sept. 2025           |                | Aug. 2027        |
| School of Health Studies                        | Louise<br>Boudreault (TBC) | Sept. 2025           |                | Aug. 2027        |
| Faculty of Arts, Media and<br>Design            | Michele Hall (TBC)         | Sept 2025            |                | Aug. 2027        |
| Indigenous<br>Studies/Academic Access           | Adele Yamada               | Sept. 2025           |                | Aug. 2027        |

|   |                   |            |           |            |
|---|-------------------|------------|-----------|------------|
| School of Wellness, Public Safety & Community Studies (Public Safety) | Lisa Roots        | Sept. 2021 | Aug. 2025 | Aug. 2027  |
| Algonquin College in the Ottawa Valley (Pembroke Campus)              | Chris Melmoth     | Sept. 2025 |           | Aug. 2027  |
| <b>Counsellors</b>  | John Muldoon      | Sept. 2024 |           | Aug. 2026  |
| <b>Librarians</b>   | Brenda Mahoney    | Jan. 2023  | June 2025 | Aug. 2027  |
| <b>Support Staff</b>  |                   |            |           |            |
| ITS Project Management Coordinator                                    | Cinds Chapman     | Oct. 2024  |           | Aug. 2026  |
| <b>Students</b>   |                   |            |           |            |
| President, Students' Association                                      | Vanshika Sharma   | May 2025   |           | April 2026 |
| Director, Students' Association                                       | Kylie Jardine     | May 2025   |           | April 2026 |
| Vice-President, Students' Association                                 | Ethan Lutes       | Sept. 2025 |           | April 2026 |
| <b>Learning and Teaching Services</b>                                 |                   |            |           |            |
| Learning and Teaching Services  | Meagan Troop      | Oct. 2024  |           | Aug. 2026  |
| <b>Past Chair</b>   |                   |            |           |            |
| Academic  | Chris Dorè        | Oct. 2024  |           | Sept. 2025 |
| <b>Dean</b>   |                   |            |           |            |
| Pembroke Campus   | Angela Rintoul    | Sept. 2025 |           | Aug. 2027  |
| <b>Academic Chair</b>   |                   |            |           |            |
| Police & Public Safety Institute                                      | Dominique Germain | Oct. 2024  |           | Aug. 2026  |
| <b>Executive Officio Members</b>                                      |                   |            |           |            |

|  |                    |            |     |     |
|--|--------------------|------------|-----|-----|
| Senior Vice President,<br>Academic                         | Julie Beauchamp    | Oct.2024   | N/A | N/A |
| Vice President, Student<br>Services                        | Krista Pearson     | Oct.2024   | N/A | N/A |
| Registrar  | Krista Marsden     | N/A        | N/A | N/A |
| AC Online Representative                                   | Jessica Brown      | N/A        | N/A | N/A |
| Director, Experiential<br>Learning and<br>Entrepreneurship | Mary Grammatikakis | March 2025 | N/A | N/A |

The Chair, C. Dorè, outlined the Council's primary function to advise the President on classroom-related matters, described the focus areas such as pedagogy and program evaluation, and explained the annual process for setting priorities and forming working groups.

### 3. Vote on 2025-2026 CAC Chair

At the Chair's invitation, the Council commenced the nomination and election process for the 2025–2026 CAC Chair. C. Chris Melmoth nominated C. Dorè for the Chair position, and after confirming no other nominations, the group agreed to proceed with a vote, resulting in Christopher's unanimous re-election as Chair for the 2025-2026 term.

#### Motion 09222025-2

**C. Melmoth nominated C. Dore for the position of Chair, College Academic Council, for the 2025–2026 academic year. No further nominations were received.**

**Chris Dorè was acclaimed as Chair. Motion carried.**

### 4. Feedback from President Meeting ([2024-2025 CAC Annual Report](#))

The Chair reported on his May 2025 meeting with President Claude Brulé, during which the Council's annual report was discussed. Key feedback from the President included: appreciation for the Council's contributions and thoughtful recommendations; encouragement to make future reports more specific, including clear action items, timelines, and responsible leads for each identified priority.

President Brulé is scheduled to attend the October meeting to provide an institutional update and engage in discussion with members regarding priorities and alignment with College directions.

### 5. Soliciting CAC Priorities, 2025-26

The Chair instructed members to gather input from their constituencies on potential priorities for the council, explained the process for submitting these via [Priority Listing 2025-26 - College Academic Council.xlsx](#) spreadsheet on the CAC Teams site, and outlined the timeline for reviewing and selecting priorities for working groups. Members are encouraged to consult with their respective constituencies to gather input. A [communication to constituents template](#) is available and will be sent to the CAC members via email.

The Council will review submissions in during next meeting(-s) and establish working groups accordingly. Each working group will research, consult, and prepare recommendations to the Council. Members are encouraged to join at least one working group to share workload and perspectives.

The meeting was adjourned at 5.05 pm ET.