

**COLLEGE ACADEMIC COUNCIL  
MEETING MINUTES  
October 28, 2025**

<b>Chair</b>	Chris Dorè	P
<b>Guest presenter</b>	Claude Brulè	P
<b>Academic Staff</b>		
Algonquin Centre for Construction Excellence	Kenneth Hill	R
School of Advanced Technology	Laura McHugh	P
School of Business & Hospitality	James Waller	P
School of Wellness, Public Safety and Community Studies	Lisa Roots	P
School of Health Studies	Louise Boudreault	P
School of Media and Design	Michele Hall	P
Indigenous Studies	Adele Yamada	P
Pembroke Campus	Chris Melmoth	P
<b>Counsellors</b>	John Muldoon	P
<b>Librarians</b>	Jessica Shiers	P
<b>Support Staff</b>	Cinds Chapman	R
<b>Students Association</b>		
President, Students' Association	Vanshika Sharma	P
Director, Students' Association	Kylie Jardine	P
Vice-President, Students' Association	Ethan Lutes	P
<b>Learning and Teaching Services</b>	André Léger	P
<b>Past Chair</b>	<i>Chris Dorè</i>	
<b>Dean</b>		
Pembroke Campus	Angela Rintoul	P
<b>Academic Chair</b>		
Police & Public Safety Institute	Dominique Germain	P
<b>Ex. Officio Members</b>		
Senior Vice President, Academic	Julie Beauchamp	P
Vice President, Student Services	Krista Pearson	R
Registrar	Krista Marsden	P
AC Online Representative	Jessica Brown	P
Experiential Learning & Innovation	Mary Grammatikakis	P

## **1. Welcome from the Chair**

### **1.1 Approval of the October 28, 2025, meeting Agenda:**

Motion 10282025-1

**The Chair called for approval of the of October 28<sup>th</sup>, 2025, meeting Agenda. Seconded by L. McHugh and V. Sharma. The agenda was approved as presented. Motion carried.**

### **1.2 Approval of the September 22, 2025 meeting minutes:**

Motion 10242025-2

**The Chair called for approval of the of September 22<sup>nd</sup>, 2025, meeting minutes. Seconded by E. Lutes and V. Sharma. The minutes were approved as presented. Motion carried.**

## **2. President's Introduction. Q&A**

President Claude Brulé attended his first CAC meeting, thanking members for their strong engagement and the record number of priority proposals submitted. He emphasized the Council's key advisory role in aligning academic priorities with the College's strategic goals and learner success agenda.

Key discussion points included enhancing student engagement and well-being, the responsible integration of AI and emerging technologies in teaching, and maintaining transparent, two-way communication between the Council and senior leadership. President Brulé emphasized that enhancing the student experience is a top priority and encouraged continued collaboration across academic and student services to foster belonging and inclusive support for learners.

President Brulé also highlighted the need to align programs with government priorities and labour market demands, ensuring relevance, sustainability, and innovation in all areas of study. He thanked members for their continued collaboration and commitment to academic excellence.

### **3.1 Discussion of Proposed CAC Priorities, 2025-26**

The Chair noted a record 23 proposals were received, compared to the typical 5–7. Because of the volume, an electronic voting process will be used to select top priorities for 2025–26.

The Priority Proposals discussion:

**1. Release of Policy Updates** - The item was noted as a takeaway for the Senior Vice President, Academic, for further review and follow-up. Do not add to voting.

**2. AI in-class support** - acknowledged as a timely issue affecting both faculty and students. Add to voting

**3. Use of AI tools in marking-** Viewed as an extension of AI classroom use. Combine under #2.

**4. Lack of student awards / scholarships** – identified as outside CAC mandate; relates to Student Services / Advancement. Do not add to voting.

- 5. CAL Support** - recognized as affecting teaching and workload, but identified as outside CAC mandate; a takeaway for the Student Services and SVPA. Do not add to voting.
- 6. Examining effect of late enrolment (up to two weeks into start of term) on student success** – the Registrar confirmed support already provided; identified as outside CAC mandate. Do not add to voting.
- 7. Reviewing the onboarding process of faculty** - identified as outside CAC mandate. Do not add to voting.
- 8. Reviewing Experiential and Work-Integrated Learning Process** – recognized as one of the Students Association priorities; should remain within their scope not to duplicate the work. Do not add to voting.
- 9. Academic Integrity Office closure** - mentioned lack of clarity around new process. Combine under #24, add to voting.
- 10. College's slow AI response**- broad concern; aligns with AI literacy and integration topics. Add voting as a combined priority.
- 11. Revised Policy AA48** - part of academic integrity discussion. Combine under #24 for voting.
- 12. Review and optimize the use of the ALERT system for early student performance reporting** - Linked to retention; already under Registrar oversight. Popularize among faculty. Do not add to voting.
- 13. Educational responses to low-level misconduct** - supports a learning-based integrity approach. Combine under #24 (Academic Integrity) for voting.
- 14. Necessity of English / Communication courses with AI** - Raises curriculum questions about language instruction and AI. Combine with #15.
- 15. Addition of AI as a CLO in Communications** Expands on #14 to embed AI literacy in communication courses. Add to voting.
- 16. Value of 3-hour face-to-face vs 2:1 hybrid** – Recognized as a relevant teaching and delivery issue. Add to voting.
- 18. Supporting diverse learners in the classroom** - aligned with EDI and accessibility efforts. A takeaway for the Student Services and SVPA. Do not add to voting.
- 19. Scheduling outside normal class time** - Operational rather than academic issue. Do not add.
- 20. Repeating courses after multiple failures** - Policy/Registrar topic; outside CAC scope. Do not add.
- 21. Teaching standards and staffing** – can be specific to certain areas and financial constraints. Do not add.
- 22. Need for proctoring software** - Highlighted as a current academic integrity tool need. Add to voting.

**23. Support for faculty in applied research** - encourages integration of research into program delivery. Add to voting.

**24. Academic Integrity / Policy AA48** - Discussed extensively through related submissions (#9, 11, 13); need for fair, consistent, AI-aware approach. Add to voting combined with other academic integrity related proposals.

**25. Academic Success Team – Retention** – the Registrar confirmed program continues via Intercept by the Student Services; covered by the Strategic Enrollment Management Committee. Do not add.

**26. Bargaining Information** - Labour relations matter; outside CAC mandate. Do not add to voting.

Members reflected on criteria for CAC priorities, emphasizing relevance to the classroom, alignment with the Academic Plan, and avoiding duplication with other College committees. The Chair reminded members that CAC's mandate focuses on academic matters within the classroom, and broader institutional initiatives (e.g., retention, counselling) should be referred to appropriate offices. The Council agreed that the remaining proposals will move forward to the voting phase, with some items combined or excluded as per discussion.

### **3.2 Best Practices for Consulting Constituents on Priorities**

Members briefly discussed approaches for consulting their respective areas on priorities. Suggestions included using program councils and student representative networks for feedback, keeping communication focused and concise. Chair Doré encouraged members to share lessons learned at the next meeting.

The meeting was adjourned at 6.02 pm ET.