COLLEGE ACADEMIC COUNCIL
Draft - MEETING MINUTES
November 28, 2025

Chair	Chris Dorè	P
Academic Staff		
Algonquin Centre for Construction Excellence	Kenneth Hill	P
School of Advanced Technology	Laura McHugh	
School of Business & Hospitality	James Waller	P
School of Wellness, Public Safety and Community Studies	Lisa Roots	P
School of Health Studies	Louise Boudreault	R
School of Media and Design	Michele Hall	P
Indigenous Studies	Adele Yamada	P
Pembroke Campus	Chris Melmoth	P
Counsellors	John Muldoon	P
Librarians	Brenda Mahoney	P
Support Staff	Cinds Chapman	P
Students Association		
President, Students' Association	Vanshika Sharma	P
Director, Students' Association	Kylie Jardine	P
Vice-President, Students' Association	Ethan Lutes	P
Learning and Teaching Services	André Léger	P
Past Chair	*Chris Dorè*	
Dean		
Pembroke Campus	Angela Rintoul	P
Academic Chair		
Police & Public Safety Institute	Dominique Germain	P
Ex. Officio Members		
Senior Vice President, Academic	Julie Beauchamp	P
Vice President, Student Services	Krista Pearson	P
Registrar	Krista Marsden	P
AC Online Representative	Jessica Brown	P
Experiential Learning & Innovation	Mary Grammatikakis	P

1. Welcome from the Chair

1.1 Approval of the November 24, 2025 meeting Agenda:

> **Motion 11282025-1**
>
> **The Chair called for approval of the of November 24th 2025 meeting Agenda. Seconded by B. Mahoney, J. Muldoon. The agenda was approved as presented. Motion carried.**

1.2 Approval of the October 28, 2025 meeting minutes:

> **Motion 11242025-2**
>
> **The Chair called for approval of the of October 28, 2025 meeting minutes. Seconded by J. Waller, E. Lutes. The minutes were approved as presented. Motion carried.**

2. CAC Priorities, 2025-26 Voting Results Discussion

The group voted on meeting format, with 7 votes for virtual-only and 10 votes for hybrid, and K. Moroz was asked to schedule the April meeting as an in-person session, while keeping other meetings in the current format.

Next, the Chair presented the voting results on the priority areas. The discussion confirmed that AI-related themes dominate the group's priorities, and participants were encouraged to join their preferred priority Working Group.

The voting results:

3. AI literacy and adoption (for students and faculty) – 12 votes
4. Addressing Equity and AI-Related Academic Integrity Challenges under Policy AA48 – 12 votes
5. Value of the three-hour face-to-face classes vs the 2:1 hybrid model - 3 votes
6. Adapting Communication curriculum to the impact of Artificial Intelligence - 8 votes
7. Need for Proctoring Software – 7 votes
8. Support to faculty in regards to application of Applied Research within programs – 9 votes

The Council confirmed the top three priorities, and the volunteers for the corresponding working groups are listed below:

1. **AI literacy and adoption (for students and faculty)**: K. Jardine, C. Chapman, A. Léger, and A. Yamada, with C. Dorè as a lead.
2. **Addressing Equity and AI-Related Academic Integrity Challenges under Policy AA48**: V. Sharma, B. Mahoney, K. Marsden, J. Muldoon, with M. Hall as a lead.
3. **Support to faculty in regard to application of Applied Research within programs**: A. Yamada, L. Boudreault, C. Chapman, E. Lutes, C. Melmoth, and J. Waller as a lead.

Working group leads will receive member lists and are expected to schedule their first meetings in December or January to begin research and planning. Groups will conduct work from January through May 2026.

4. SVPA Update

J. Beauchamp updated the Council on the College's AI roadmap, which focuses on embedding AI in programming, improving data-informed decision-making, and streamlining administrative tasks. She also reviewed work underway on a new Academic Integrity model and recent progress in program development, including Ministry approval for the standalone BScN and successful degree site visits. J. Beauchamp summarized the ongoing review of Applied Research, highlighting the need for a sustainable model, clearer definitions, and better faculty support, and recommended the working group consult with Kerry Surman. She will provide additional details on the equity and AI-related academic integrity priority at a future meeting.

The meeting was adjourned at 5.02 pm ET.