

COLLEGE ACADEMIC COUNCIL
Draft - MEETING MINUTES
April 27, 2026

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|---|--------------------------|---|
| Chair | Chris Dorè | P |
| Presenters | Maggie Cusson, Yen Do | P |
| Academic Staff | | |
| Algonquin Centre for Construction Excellence | Kenneth Hill | R |
| School of Advanced Technology | Laura McHugh | P |
| School of Business & Hospitality | James Waller | R |
| School of Wellness, Public Safety and Community Studies | Lisa Roots | P |
| School of Health Studies | Louise Boudreault | R |
| School of Media and Design | Michele Hall | P |
| Indigenous Studies | Adele Yamada | P |
| Pembroke Campus | Chris Melmoth | R |
| Counsellors | John Muldoon | P |
| Librarians | Brenda Mahoney | P |
| Support Staff | Cinds Chapman | R |
| Students Association | | |
| President, Students' Association | Vanshika Sharma | P |
| Director, Students' Association | Kylie Jardine | P |
| Vice-President, Students' Association | Ethan Lutes | R |
| Learning and Teaching Services | André Léger | P |
| Past Chair | <i>Chris Dorè</i> | |
| Dean | | |
| Pembroke Campus | Angela Rintoul | P |
| Academic Chair | | |
| Police & Public Safety Institute | Dominique Germain | |
| Ex. Officio Members | | |
| Senior Vice President, Academic | Julie Beauchamp | R |
| Vice President, Student Services | Krista Pearson | R |
| Registrar | Krista Marsden | P |
| AC Online Representative | Jessica Brown | P |
| Experiential Learning & Innovation | Mary Grammatikakis | P |
| Applied Research | Kevin Holmes | P |

0.0 Welcome from the Chair

0.1 Approval of the meeting Agenda:

Motion 04272026-1

The Chair called for approval of the of April 27, 2026, meeting Agenda. Seconded by M. Hall and K. Jardine. The agenda was approved as presented. Motion carried.

0.2 Approval of the March 30, 2026 meeting minutes:

Motion 04272026-2

The Chair called for approval of the of March 30, 2026 meeting minutes. Seconded by V. Sharma and B. Mahoney. The minutes were approved as presented. Motion carried.

1. Working Groups Reports on CAC Priorities

1.1 Applied Research Working Group

No update was available for the Applied Research Working Group due to the absence of the lead.

1.2 AI and AI Literacy Working Group

C. Doré provided a brief update on the AI priority work. He noted that developments across the College are progressing quickly, and as a result, the Council's final report may include both recommendations and guiding questions. He emphasized the importance of being as specific as possible, including identifying responsible individuals or groups where applicable. Working group leads were asked to begin drafting their sections or submit materials ahead of the June report compilation.

1.3 Academic Integrity / AI Working Group

M. Hall provided an update on the Academic Integrity / AI Working Group, noting that the faculty survey is now live. Members were encouraged to share it broadly to ensure strong participation and meaningful data collection. She also acknowledged the contributions of the working group and Council members in refining the survey questions.

2. Update on AI integration at the College

Yen Do and Maggie Cusson presented an overview of the College's AI integration, outlining a staged model from governance and exploration to pilots and broader implementation. Early efforts focused on guiding principles, academic guidelines, and a community of practice.

Over 100 use cases were identified, leading to several pilots, including faculty-led academic pilots, operational initiatives, and a student services chatbot. Most pilots are expected to conclude between April and June 2026.

An AI Governance Committee is being established, along with the recruitment of a Director of AI to guide strategy and implementation. The College is taking a flexible framework approach rather than a standalone policy, with AI guidance embedded in existing policies (e.g., AA48). Training was identified as a priority, with initial efforts focused on staff and plans to expand targeted faculty training and define core AI competencies.

Members emphasized the need for clearer guidance for faculty and students and noted gaps in AI literacy, highlighting the importance of targeted training. Questions were raised about governance capacity, with the future Director of AI expected to support decision-making.

Concerns were also raised about student reliance on external AI tools and resulting misinformation, reinforcing the need for improved College-controlled tools (e.g., chatbots) and clearer digital content.

In response to concerns about job impacts, it was noted that AI is intended to support work rather than replace roles, with continued human oversight required.

3. CAC Annual Report & Final Meeting

The Chair reminded members that the College Academic Council Annual Report will be prepared for submission in June. Working group leads were asked to begin drafting their contributions. Kateryna Moroz will circulate last year's report as a reference.

The final meeting of the academic year will take place on May 25, 2026. It will focus on reviewing working group findings and finalizing report inputs.

The meeting was adjourned at 5.16pm ET.