

**COLLEGE ACADEMIC COUNCIL**  
**Draft - MEETING MINUTES**  
**February 24, 2026**

<b>Chair</b>	Chris Dorè	P
<b>External Presenter</b>	Maggie Cusson	P
<b>Academic Staff</b>		
Algonquin Centre for Construction Excellence	Kenneth Hill	P
School of Advanced Technology	Laura McHugh	P
School of Business & Hospitality	James Waller	P
School of Wellness, Public Safety and Community Studies	Lisa Roots	P
School of Health Studies	Louise Boudreault	P
School of Media and Design	Michele Hall	P
Indigenous Studies	Adele Yamada	P
Pembroke Campus	Chris Melmoth	
<b>Counsellors</b>	John Muldoon	P
<b>Librarians</b>	Jessica Shiers	P
<b>Support Staff</b>	Cinds Chapman	P
<b>Students Association</b>		
President, Students' Association	Vanshika Sharma	P
Director, Students' Association	Kylie Jardine	P
Vice-President, Students' Association	Ethan Lutes	P
<b>Learning and Teaching Services</b>	André Léger	P
<b>Past Chair</b>	<i>Chris Dorè</i>	
<b>Dean</b>		
Pembroke Campus	Angela Rintoul	P
<b>Academic Chair</b>		
Police & Public Safety Institute	Dominique Germain	P
<b>Ex. Officio Members</b>		
Senior Vice President, Academic	Julie Beauchamp	P
Vice President, Student Services	Krista Pearson	R
Registrar	Krista Marsden	P
AC Online Representative	Jessica Brown	P
Experiential Learning & Innovation	Mary Grammatikakis	P

## 0.0 Welcome from the Chair

### 0.1 Approval of the January 26, 2026 meeting Agenda:

Motion 02242026-1

**The Chair called for approval of the of February 24, 2026, meeting Agenda. Seconded by M. Halls and J.Waller. The agenda was approved as presented. Motion carried.**

### 0.2 Approval of the January 26, 2026 meeting minutes:

Motion 02242026-2

**The Chair called for approval of the of January 26, 2026 meeting minutes. Seconded by V. Sharma and J. Muldon. The minutes were approved as presented. Motion carried.**

## 1. SVPA's Update

J. Beauchamp provided an institutional update. She reported that the College's CQAAP audit submission has been completed and submitted for review to the College's leadership, noting the significant collaborative effort involved and the value of the quality assurance process for institutional reflection.

J. Beauchamp confirmed that IRCC has announced no additional PGWP restrictions, allowing previously paused program development work to resume. She also highlighted the successful launch of the Bachelor of Science in Nursing program in Ottawa and Pembroke, with enrolment exceeding projections.

Regarding Applied Research model review, she summarized the completed review process and announced that Dr. Ian Zinck will begin as Director, Applied Research on March 2, 2026. The final operational model will be informed by his input.

J. Beauchamp also referenced ongoing AI initiatives and the upcoming Academic Plan refresh, emphasizing support for responsible AI integration and student preparation for AI-enabled industries. A. Léger supplemented the response by outlining current AI pilots across academic, operational, and student service areas.

## 2. Academic Integrity Transition to Decentralized Model

M. Cusson, Dean of Academic Development, presented an update on the transition to a decentralized Academic Integrity model and related revisions to AA48.

She explained that responsibility for academic integrity has transitioned from a centralized office to a decentralized structure within Schools and Faculties. Academic Integrity Leads have been

designated in each School to oversee intake, triage, investigation assignment, and outcome sign-off within delegated authority. Academic Development retains responsibility for policy, procedures, the sanction matrix, training, templates, case management systems, reporting, and quality assurance functions, including calibration and file audits. Other institutional roles were clarified, including:

- Registrar's Office: maintenance of academic encumbrances and records;
- Learning and Teaching Services: faculty development and assessment redesign;
- Student Services/Library: student training and maintenance of sanction-related training records;
- Ombuds Office: advisory and procedural guidance.

A Transition Working Group, comprised of representatives from these areas, has guided implementation from December to February and will conclude its work this week. Ongoing calibration and capacity-building will occur through regular meetings of Academic Integrity Leads.

M. Cusson noted that Winter 2026 represents a transition period and acknowledged that operational refinements are ongoing. Feedback mechanisms are in place, including a Teams site for questions and tri-weekly meetings through June to support alignment and consistency.

AA48 was updated effective January 21, 2026. Revisions include strengthened language regarding generative AI. The policy now:

- Encourages responsible and transparent use of generative AI in alignment with assignment expectations
- Requires citation or identification of generative AI use
- Clarifies that generative AI detection tools cannot be used as the sole basis for academic misconduct claims

Consultation with the Ombuds Office and the Students' Association informed these updates, particularly with respect to due process considerations.

The policy formalizes a "Formal Learning Opportunity" (FLO), which allows faculty to address low-value, early-stage misconduct directly. A revised Academic Misconduct Reporting Form will include a "quick report" mechanism to track FLOs centrally. Additional guidance, FAQs, and video supports will be released via myAC.

A revised sanction matrix has been developed to clarify academic and administrative sanctions, escalation protocols, and roles and responsibilities. Reporting dashboards will support monitoring and calibration across Schools to ensure consistency. Clarification regarding SIS notation is underway.

The case management system (SharePoint) has been modified to reflect the new process. The system was closed January 6–23 and reopened January 26. It now includes:

- School-based intake roles
- Integrated MS Bookings
- Historical case data from previous systems
- Embedded resources to support Leads

Training has been provided, and a user guide is in development. Departments are identifying backups to ensure continuity.

Discussion followed regarding consistency of sanctions, repeat minor offences, and the need to track patterns across programs. Members expressed concern about equitable application of sanctions and student perceptions of fairness. M.Cusson confirmed that the quick reporting mechanism and dashboards are intended to address these concerns.

Members also raised the issue of student reporting of peer misconduct, particularly in group work involving AI use. Interest was expressed in exploring mechanisms that allow students to raise concerns while maintaining due process and fairness. M.Cusson committed to bringing this feedback to the Academic Integrity Leads.

The discussion concluded with broader reflections on AI misuse and detection challenges. It was noted that long-term solutions may require assessment redesign and strengthened AI literacy rather than reliance on detection tools alone.

## **2. Working Groups Update**

### **Applied Research Working Group**

J. Waller reported that the group met following the previous CAC meeting. Discussions focused on improving communication to faculty about applied research opportunities and supports, including the role of Research Engagement Facilitators. The group is also exploring issues related to funding access and institutional support structures. Recommendations are being developed.

### **Academic Integrity / AI Working Group**

M. Hall reported that the group met earlier in February. The group is developing a faculty survey to gather input regarding the academic integrity transition and AI-related concerns. The goal is to distribute the survey before April and use the results to inform recommendations to the President in early June.

### **AI and AI Literacy Working Group**

C. Doré provided an update on discussions focused on faculty and student clarity regarding AI use. Key themes include AI literacy, access to tools, responsible use guidelines, and support for assessment redesign. The group anticipates that the March meeting, including Yen Do and Maggie Cusson, will help further inform their recommendations.

Members were reminded that recommendations, including suggested responsible leads for implementation, will be required by May 1 in preparation for June discussions.

The meeting was adjourned at 5.35pm ET.