

ACADEMIC ADVISOR – ADVISEE AGREEMENT

An academic advisor is a faculty member whose role is to support your educational progress at Algonquin College. Academic advising is a collaborative relationship between you and a designated teacher in your program.

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| <p>The advisor’s role is to...</p> <ul style="list-style-type: none"> • Provide support and be a personal link to your program and your field of study • Be available at advertised or prearranged times for consultation • Provide information about College and program policies and procedures that may affect your academic progress • Link you to all the resources the College has to offer | <p>Your role as an advisee is to...</p> <ul style="list-style-type: none"> • Take an active part in the advising by keeping appointments and communicating with your advisor about any changes in your situation • Work with the advisor to develop a plan for your academic success • Bring questions, requests and concerns to your advisor about issues that are affecting your academic progress • Follow through on recommendations and referrals |
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The academic advising may include...

- Face- to-face meetings with a designated advisor, or alternatively, group or online advising sessions
- Examination of your goals and your academic progress so far
- Referrals to College support services
- Clarification on institutional policies and procedures
- Development of a personal academic success action plan
- Conversations about your chosen field of study and future career

Please note that an academic advisor is not a personal counselor or a counselor with the Centre for Students with Disabilities.

Your academic advisor is: _____

Office: _____

Phone number: 727- 4723 ext. _____

Email address: _____

I have read and understood the above:

Student Signature

Date

Student Name (please print)

Student Number

Advisor Signature

Date