

ALGONQUIN COLLEGE DIRECTIVE	NO. OF PAGES 2	DIRECTIVE NO. E48
	ORIGINATOR Registrar	
	APPROVED BY President's Executive Committee	
TITLE PROJECT HERO AWARD	EFFECTIVE DATE September 1, 2009	REPLACES NEW

PREAMBLE

Algonquin College has established an award program to provide financial assistance toward the post-secondary education of dependent children of Canadian Forces personnel killed while serving in an active military mission. The award is for dependent children of Canadian Forces personnel killed while serving on active military missions not predating February 2002.

POLICY

1. Algonquin College will provide financial assistance not to exceed full tuition fees for a total of eight semesters.
2. This award program is effective from September 1, 2009 and applications will not be considered retroactively. The terms and conditions of the Project Hero Award will be reviewed annually.

PROCEDURES, ROLES AND RESPONSIBILITIES

1. To be eligible, the recipient must be:
 - 1.1 A citizen or permanent resident of Canada;
 - 1.2 A dependent child of a Canadian Forces member killed while serving in an active mission;
 - 1.3 Under the age of twenty-six; and,
 - 1.4 Accepted and registered as a full-time student at Algonquin College in a program of study eligible for funding by the Ministry of Training, Colleges and Universities.

2. Application forms must be completed and submitted to the Registrar's Office.
 - 2.1 The Canadian Forces will be notified on application and will determine eligibility. The Registrar's Office will communicate with the Director General, Personnel and Family Support Services of the Department of National Defence to confirm eligibility.
 - 2.2 The definition of dependent child to be used is that defined in the College's employee benefits plan (currently with SunLife), as at the beginning of the applicable term.
3. Financial Assistance
 - 3.1 The value of the award is equivalent to:
 - 3.1.1 Full-time tuition fees for the program. Students are responsible to pay all remaining fees including incidental, ancillary and administration fees;
 - 3.1.2 The total value of the award will be credited to the student account prior to the start of each academic term; and,
 - 3.1.3 The award will be valued in accordance with Canadian Income Tax legislation.

(original signed by)

President