# Algonquin College Business Card Template

| | |
|---|---|
| Name: | |
| Title or School:<br>(one line or approx. 62 characters) | |
| Full-time: ❑ *Part-time: ❑ (*Part-time employees require a supervisor/manager signature) | Supervisor's Name: .....<br>(Please print) |
| Phone: (613) ext. | Supervisor's Signature: ..... |
| Fax: | |
| E-mail: | |
| Optional:* (TTY or Cell Only)<br>***Regular business card only** | |

Campus:

❑ Woodroffe (1385 Woodroffe Avenue, Ottawa, Ontario K2G 1V8)

❑ Perth (7 Craig Street, Perth, Ontario K7H 1X7)

❑ Pembroke (315 Pembroke Street East, Pembroke, Ontario K8A 3K2)

❑ Other _____

**Quantity Required:** Please attach to a printing requisition with your budget code and send to the Publishing Centre

**Regular** 500 ($75.00) 250 ($50.00) 100 ($25.00)

**2 sided add** 500 ($20.00) 250 ($15.00) 100 ($10.00)

***Flag version is reserved for International Travelers representing Algonquin College**

500 ($90.00) 250 ($58.00) 100 ($28.00)

**2 sided add** 500 ($20.00) 250 ($15.00) 100 ($10.00)

Regular

Flag*

**Please note:**
When Flag is chosen, Optional line cannot be used.