



MEMORANDUM

Director, Finance & Administrative Services

Date: July 3, 2008
To: Algonquin College Community
From: Duane McNair, Director, Finance and Administrative Services
Subject: **Appointment – Manager, Financial Services**

I am pleased to announce the appointment of Ms. Sally Clarke to the position of Manager, Financial Services.

Sally has extensive financial management experience in the not-for-profit sector. She is currently the Director, Finance and Administration of the Somerset West Community Health Centre and has held positions at Scouts Canada, Hospital for Sick Children (Toronto) and the Office of the Provincial Auditor for Ontario.

In addition to holding the Chartered Accountant designation, Sally holds a Bachelor of Arts degree in English literature and a Masters of Business Administration degree, both from York University.

Sally's appointment to the position of Manager, Financial Services is effective July 14, 2008.

Please join me in welcoming Sally to the College.