

Please allow six to eight weeks for processing.

NAME OF CERTIFICATE/DIPLOMA APPLIED FOR: _____ **Replacement (\$20.00)**

Year of Completion: _____

Major/Option (if applicable): _____

Student Name: _____
(Print name as you wish it to appear on your certificate/diploma, but not exceeding 26 characters – spaces included.)

Student Number: _____

Full Address: _____

Telephone: _____ **Home:** _____ **Work:** _____

Date of Request _____

NOTE:

1. This form should be submitted by students who have completed the final academic requirement for their individual certificate/diploma.
2. A \$35.00 graduation fee will be charged to all Continuing Education students, payable upon submission of this application form.
3. Please make cheques payable to Algonquin College. You may also pay by credit card, money order, or cash (in person only).
4. Return this completed application form with payment to:

Algonquin College
Registrar's Office, Room C150
1385 Woodroffe Avenue
Ottawa, ON
K2G 1V8

To be completed by Registrar's Office

Amount Paid: \$35.00 \$20.00 Replacement

Receipt Number: _____ **Date:** _____

Initials: _____

L. _____
D. _____
O. _____
M. _____
GL _____
L. _____

POS _____ **GPA** _____ **Date of Certificate** _____
H/G